Distributed Education and Technology Services (DETS) Committees

Distributed Education and Technology Services (DETS) Executive Committee

- Develop, monitor, and update the Technology Strategic Plan, ensuring alignment between the District-wide use of technology, the Board of Trustee's imperatives, and the Educational Master Plans of the Colleges.
- Evaluate the value of and prioritization of major projects or recommend prioritization to Chancellor's cabinet, as appropriate.
- Serve as an advisory body to the Chancellor's Cabinet.
- Propose new policies and procedures to Board of Trustees.
- Ratify standards and procedures

Composition:
- Chair – Executive Director of DETS
- Co-Chair - Elected
- VPs of Instruction
- VPs of Student Services
- VPs of Administrative Services
- Executive Director, PDC
- President, KVCR
- Directors, Marketing
- Academic Senate Presidents
- Director, Human Resources
- Director, Fiscal Services
- Director, Research
- Director, DCS
- Campus Director, Technology Services
- Classified Reps – SBVC, CHC, and District

DETS Chairs' Committee

- Coordinate the discussion, direction, and activities of the sub-committees

Composition: Chairs and Co-Chairs of all DETS Committees

Administrative Applications Committee

For Administrative/enterprise applications:

- Develop a recommended software strategy.
- Develop a data security strategy.
- Assure applications meet DETS approved standards.
- Ensure a Total Cost of Ownership (TCO) model for all new acquisitions and updates.
- Prioritize software projects to ensure that organization operational and strategic goals are met.
- Define standards and policies to software systems acquisition, implementation, and management.
- Assist with development and resolution of needs and schedules for user training, testing, and support resource allocations in support of ongoing projects.
- Advocate for agreed software system changes, deletions, additions, and upgrades.
- Monitor levels of satisfaction and assist in developing programs to address reductions in satisfaction.
- Provide input and direction in the development and measurement of qualitative and quantitative elements to be used in a district program review model.
- Review and recommend policies and procedures.
- Propose/Re-Adjust project priorities (iterative process).
- Review and recommend SLAs.

Composition:
- Chair (Elected)
- Co-Chair (Director, District Computing Services)
- Instructional Manager – 2 (1- CHC, 1-SBVC)
- Student Services – 5 (2 -Managers; 3 Classified Staff) (1 of each CHC, 1 of each SBVC, 1 Classified District)
- Researchers – 2 (1- CHC, 1-SBVC)
- Faculty – 2 (1- CHC, 1-SBVC)   -Students – 2 (1- CHC, 1-SBVC)
- Human Resources – 1 (Mngr)   -Fiscal Services – 1 (Mngr)

User Services Committee

For academic/non-enterprise applications:

- Develop hardware and software standards for desktop and peripheral devices, smart classroom technologies, and other academic/non-enterprise technology needs.
- Work with Campus Professional Development Coordinators to provide appropriate training for end users.
- Develop and maintain a catalog of services.
- Develop and maintain a master catalog of all software licenses.
- Ensure the procurement of all technologies meeting Section 508 requirements.
- Work with Administrative Applications, Technical Services, Distributed Education, and impacted areas to schedule upgrades and other events that may impact instruction and services.
- Provide input and direction in the development and measurement of qualitative and quantitative elements to be used in a district program review model.
- Recommend policies and procedures to DETS Executive Committee.
- Propose/Re-adjust project priority (iterative process).
- Review and recommend policies.
- Review and recommend SLAs.

Composition:
- Chair (Elected)
- Co-Chair (Campus Director, Technical Services)
- Campus Managers – 2 (1- CHC, 1-SBVC)
- Student Services – 2 (1- CHC, 1-SBVC)
- Faculty – 4 (2- CHC, 2-SBVC)   - Students – 2 (1- CHC, 1-SBVC)
- Staff – 6 (3 IT, 3 General) (1 of each from CHC, District, SBVC)
- Human Resources – 1   -Fiscal Services – 1

Technical Services Committee

- Develop hardware and software standards for core infrastructure.
- Design a core infrastructure road map inclusive of replacement cycle, utilizing a Total Cost of Ownership (TCO) approach.
- Prioritize projects to ensure organizational and strategic goals are met.
- Purpose, develop, and review new technology infrastructure initiatives.
- Review construction projects for compliance of District infrastructure standards.
- Provide input and direction in the development and measurement of qualitative and quantitative elements to be used in a district program review model.
- Recommend policies and procedures to DETS Executive Committee.
- Develop and maintain a communication plan for the notification of all planned and unplanned events.
- Propose/Re-adjust project priority (iterative process).
- Review and recommend policies.
- Review and recommend SLAs.

Composition:
- Chair (Elected)
- Co-Chair (Director, Technical Services)
- Campus Director, Technical Services – 2 (1- CHC, 1-SBVC)
- Faculty – 2 (1- CHC, 1-SBVC)
- Staff – 3 (IT) (1- CHC, 1-SBVC, 1-District)
- Students – 2 (1-CHC, 1-SBVC)

Web Standards Committee

- Develop strategic and long-range recommendations for the evolution and implementation of District, College, and Departmental web-sites and their components.
- Develop standards and guidelines for web design consistent with District and College graphics standards and Section 508.
- Define roles and responsibilities regarding web presence at all levels (District, College, Division, Department, and Faculty).
- Proactively identify and recommend tools for ongoing web development, the use of emerging web-media, and the managing of web presence.
- Provide input and direction in the development and measurement of qualitative and quantitative elements to be used in a district program review model.
- Review and recommend policies.

Composition:
- Chair (Elected)
- Co-Chair (Campus Director, Technical Services)
- Director, Marketing - 3 (1- CHC, 1-District, 1-SBVC)
- Faculty – 2 (1- CHC, 1-SBVC)
- Web-Developers – 3 (1-CHC, 1-District, 1-EduStream)
- Students – 2 (1- CHC, 1-SBVC)
- DSP&S – 2 (1- CHC, 1-SBVC)